

# BLOXHAM PARISH COUNCIL

MONDAY 2 JULY 2018

Clerk & Responsible Financial Officer  
Theresa Goss  
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25 June 2018

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 2 July 2018 at 7.30pm** in **St Mary's Parish Rooms, Bloxham**, to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting. **7:30pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting. **7:30pm**
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**7:30pm – 7:35pm**
4. **Minutes** - To confirm the minutes of the meetings held on 4 June 2018 (**Attached**)  
**7:35pm – 7:40pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of 4 June 2018.  
**7:40pm – 7:50pm**
6. **Chairman's Announcements**
  - Report on Cherwell District Council's Parish Liaison Meeting held on 20 June 2018
  - Silent Soldier**7:50pm – 8:00pm**
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.  
**8:00pm – 8:10pm**
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**8:10pm – 8:20pm**

9. **Planning** - To discuss any planning items, not covered within the minutes of the Planning Committee (item 11i)  
**8:20pm – 8:25pm**
10. **Village Matters**
- i) Bloxham Fun Day 2018 – To receive a report on Bloxham Fun Day held on 9 June 2018.
- ii) Annual Parish Meeting – To review the format of the Bloxham Annual Parish Meeting.  
**8:25pm – 8:40pm**
11. **Parish Council Matters**
- i) Committee Minutes and Recommendations. If Councillors have any queries on the minutes and decisions of the Committees, please contact the Clerk prior to the Parish Council meeting
- Environment Committee – To approve the draft minutes of the meeting held on 7 June 2018. The next meeting is scheduled for Monday 24 September 2018 at 7.30pm at Bloxham Primary School.
  - Resources Committee – There had not been a meeting of the Committee since the last meeting of the Parish Council. The next meeting is scheduled for Thursday 5 July 2018 at 12.30pm.
  - Planning & Strategy Committee – To note the draft minutes of the meeting held on 12 June 2018. The next meeting is scheduled for Tuesday 10 July 2018 at 7.30pm at Bloxham Primary School.
  - Staffing Committee – There had not been a meeting of the Committee since the last meeting of the Parish Council
- ii) Parish Council Reports
- Drop-In and Chat – Report from the Drop-In and Chat held during Bloxham Fun Day held on Saturday 9 June 2018. The next session at the Ex-Servicemen’s Hall is being held on Saturday 7 July 2018.  
**8:40pm – 8:50pm**
12. **Finance**
- i) Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and note the bank reconciliation. **(To follow)**
- ii) Cherwell District Council’s Community Infrastructure Capital Grant Fund – To discuss supporting applications which are submitted to the Fund. Information on this is in Drop Box.
- iii) Section 106 Funds - To receive an update on the progress with the following projects:
- Jubilee Hall;
  - Ex-Serviceman’s Hall, including clarification of the costs highlighted at the last meeting;
  - Phase two of the two play equipment projects, including the additional funding for the equipment at Jubilee Park; and
  - the legal agreements for all of the projects.
- iv) Locality Funding – To discuss the County Council’s Locality Funding.  
**8:50pm – 9:00pm**
13. **Correspondence** - Items of correspondence will be circulated to members. **9:00pm**

14. **Public and Press** - To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:00pm**
15. **Land in Gascoigne Way** – To discuss the transfer of land in Gascoigne Way from the developer to the Parish Council. **9:00pm – 9:10pm**
16. **Meeting Dates** - Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary's Parish Rooms, Bloxham, unless stated otherwise:
  - 6 August 2018
  - 3 September 2018
  - 1 October 2018
  - 5 November 2018
  - 3 December 2018**9:10pm**
17. **Items for the Next Agenda/Items of Information 9:10pm**

**Parish Council 'Drop-in and Chat' Sessions are held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session: Saturday 7 July 2018 at the Ex-Servicemen's Hall, Bloxham  
All reports and minutes are available on the Parish Council website  
[www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)**